



HSNC University, Mumbai
H.R. College of Commerce & Economics



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H.R. COLLEGE OF COMMERCE AND ECONOMICS, MUMBAI-400020.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 29th July, 2022

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on Tuesday, 2nd August, 2022 at 10:00 am. All members are requested to attend the meeting.

AGENDA

1. Approval of minutes.
2. To discuss the plan of action for 2022-23.
3. To discuss status of preparedness for obtaining ISO 9001:2015 certification
4. To review and discuss the methods of promoting research amongst faculty members
5. To plan major events for the month of September, October and November.
6. To discuss any other matter with the permission of chair




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H. R. COLLEGE OF COMMERCE & ECONOMICS
123, Dinshaw Wacha Road,
Churchgate, Mumbai - 400 020.





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MINUTES OF THE IQAC MEETING CONDUCTED ON 02.08.2022

ACADEMIC YEAR 2022-23

Purpose of Meeting: To discuss the matters of agenda.

Date: 2nd August, 2022

Time: 10:00 am

Venue: Board Room

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

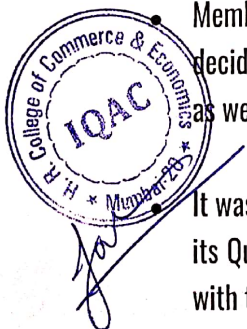
1. Approval of minutes.
2. To discuss the plan of action for 2022-23.
3. To discuss status of preparedness for obtaining ISO 9001:2015 certification
4. To review and discuss the methods of promoting research amongst faculty members
5. To plan major events for the month of September, October and November
6. To discuss any other matter with the permission of chair

Proceedings of the meeting:

- The meeting commenced with the reading of the minutes of the previous IQAC meeting. held on 23rd Feb 2022. The minutes were unanimously approved by all members.

Members discussed and suggested the plan of action for the coming year. The committee decided to focus on increasing skill development and career counseling activities for students, as well as promoting research among faculty members.

It was reported that H.R. College is in the process of obtaining ISO 9001:2015 certification for its Quality Management Systems. The necessary steps have been taken to ensure compliance with the standard, and that the college is working towards achieving this certification.





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- Brainstorming sessions were held to determine the faculty development programs for the upcoming academic year. Members planned strategies to promote research activities among faculty members and encourage them to publish their findings in reputed journals. The suggestions for organizing the International Multidisciplinary Conference on "INDIA@100 : VISION 40 TRILLION DOLLAR ECONOMY" were discussed and the committee decided to hold it in the month of February.
- Members also discussed other potential major events to be held in the months of September, October, and November. Ways to strengthen the bond with alumni and parents were suggested by members. These included institutional activities, such as guest lectures, mentoring programs or placement assistance. It was recommended that more skill development programs and pre-placement talks be organized to better prepare students for future employment.
- There being no other matter to discuss, the meeting concluded with a vote of thanks to the chair.



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IQAC Meeting

Date: 2nd August 2022

Venue: Board Room

Time: 10:00 a.m.

Sr. no.	Name	Designation	Signature
1.	Dr. Pooja Romchondani	Principal, Chair	Pooja
2.	Jarbin kaur Sodhi	IQAC Coordinator Associate Professor	Jarbin
3.	Vijayalaxmi S Suran	IQAC Member	Vijayalaxmi
4.	Ms. Bharti Jethani	Asst. Prof, IQAC member	Bharti
5.	Dr. Madhu Kelkar	Associate Prof.	Madhu
6.	Mr. Same AM	Member, IQAC	Same
7.	Dr. Simran Kalyani	Member IQAC	Simran
8.	Mr. Faraz S Patel	Assistant Professor	Faraz
9.	Dr. Radhika Menon	Asst. Prof, IQAC member	Radhika
10.	Bertilla Alphonso	Assistant Professor	Bertilla
11.	Dr. Manoj Pijari	Asst Prof, IQAC member	Manoj
12.	Tanni Khendhen	Asst. Prof, IQAC Member	Tanni
13.	Ms Pooja D Balani	Superintendent Hr Registrar	DDN
14.	Ms. Reecha. S.	Head clere	Reecha
15.	Dr. Jaya Mayale	Asso. Prof, IQAC	Jaya
16.	Bharti Nalwani	Assistant Prof.	Bharti
17.	Neha Galhani	Assistant Prof	Neha





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date : 13th October, 2022

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on Tuesday, 18th October 2022, at 11:30 am. You are requested to attend the meeting.

AGENDA

1. Review and approve the minutes of the previous IQAC meeting held on 2nd August 2022.
2. Discuss the detailed plan of operations for the upcoming year.
3. Prioritization and assessment of the events proposed for the new academic year by the faculty and clubs.
4. Review the progress of ISO 14001:2015 certification for Environmental Management Systems.
5. Discuss the need for infrastructure improvements to enhance the learning environment.
6. Explore potential collaborations with industry, other educational institutions or research organizations
7. Review the plan of action and activities conducted by E-Cell.
8. Discuss the National Education Policy (NEP) and action plan in relation to it
9. Plan Short-Term courses.



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MINUTES OF THE IQAC MEETING CONDUCTED ON 03.10.2022 ACADEMIC
YEAR 2022-2023

Purpose of Meeting: To discuss the matters of agenda.

Date: 18th October, 2022

Time: 11.30 am

Venue: Board Room

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

1. Review and approve the minutes of the previous IQAC meeting held on 2nd August 2022.
2. Discuss the detailed plan of operations for the upcoming year.
3. Review the progress of ISO 14001:2015 certification for Environmental Management Systems.
4. Discuss the need for infrastructure improvements to enhance the learning environment.
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Matters Discussed:

1. The minutes of the last IQAC meeting held on 2nd August, 2022 were reviewed and approved by the members.
2. The committee then discussed a detailed plan of operations for the upcoming year, placing a finer emphasis on the year's priorities, which included assessing the range of events that faculty from different departments and the clubs had suggested. The members also talked about the need for curriculum review and update in the upcoming academic year in order to keep up with changes in the market, recent trends and technological improvements.
3. The committee was apprised about the progress of ISO 14001:2015 certification for Environmental Management Systems. It was informed that the college has implemented environmentally sustainable practices and is committed to meeting the requirements of this standard.
4. Members made suggestions about necessary infrastructure improvements, such as upgrading laboratories, classrooms, libraries or other facilities, to enhance the learning environment for both faculty and students.
5. Members also explored possibilities of collaborations with industry, other educational institutions or research organizations to enhance academic and research opportunities for students and faculty.
6. The committee members further reviewed the plan of action and activities conducted by E-Cell headed by Dr. Navin Punjabi and suggested a few events for the current academic year.
7. The committee also discussed important aspects of the National Education Policy (NEP) and suggested an action plan in relation to it.
8. A Short-Term course in collaboration with UGC HRDC was planned during the vacation and responsibility for the coordination of the same was given to Dr. Rita Khatri and Ms. Simran Kalyani. The committee also evaluated the effectiveness of existing feedback mechanisms, such as student feedback surveys or faculty evaluations, and suggested improvements to ensure that feedback is collected, analyzed, and acted upon in order to enhance the quality of teaching, learning and institutional processes.

The meeting ended with a vote of thanks to the Chairperson.



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Date: 18th October 2023

Venue: Board Room

Time: 11:30 am

Sr. no.	Name	Designation	Signature
1.	Dr. Pooja Rameshchandani	Principal, Chair	Pooja
2.	Tanvi Kaur Bodi	IQAC Co-ordinator Associate Professor	Tanvi
3.	Dr. Madhu Belkar	Associate Prof.	MH
4.	Mr. Sameer Arul	Member, ISAC	Arul
5.	Dr. Simran Kalyani	Member	Simran
6.	Bhargavi Jethani	Asst. Prof, IQAC member	Bhargavi
7.	Dr. Manoj D. J.	Asst. Prof, IQAC member	Manoj
8.	Vijayalakshmi S. Sreenivas	Asst. Prof.	Vijayalakshmi
9.	Tanvi Khendhkar	Asst. Prof, IQAC Member	Tanvi
10.	Dr. Radhika Menon	Asst. Prof, IQAC member	Radhika
11.	Pooja Wadhwa	Office Assistant	Pooja Wadhwa
12.	Reecha S.	Head clerk	Reecha
13.	Mr. Karan S. Patel	Assistant Professor	Karan
14.	Bertilla Alphonso	Assistant Professor	Bertilla
15.	Ms Pooja D Balan	Superintendent	Pooja
16.	Dr. Jaya Mongle	Asst. Prof IQAC member	Jaya Mongle
17.	Shanti Narwani	Assistant Prof.	Shanti
18.	Neha Gahani	Assistant Prof	Neha





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H.R. COLLEGE OF COMMERCE AND ECONOMICS, MUMBAI-400020.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 20th December, 2022

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on Wednesday, 22nd December 2022, at 11:30 am. You are requested to attend the meeting.

AGENDA

1. Review and approve previous IQAC meeting held on 18th October 2022.
2. Review and approve AQAR 2021-22.
3. Deliberate the certificate courses to be conducted in the current academic year.
4. Suggest free value-based certificate courses to impart important skills and knowledge to students.
5. Suggest strategies to involve college faculty and external experts in the conduct of certificate courses.
6. Explore opportunities for internationalization, student exchange programs, collaborative research projects and partnerships with foreign universities.
7. Apprise the committee about the upcoming CAS.
8. Discuss the progress of ISO 50001:2018 certification for Energy Management System Standards.
9. Plan Alumni Meet and leverage expertise of alumni for guest lectures, placements and industry connections.



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MINUTES OF THE IQAC MEETING CONDUCTED ON 22.12.2022

THE ACADEMIC YEAR 2022-2023

Purpose of Meeting: To discuss the matters of agenda.

Date: 22nd December, 2022

Time: 11:30am

Venue: Board Room

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

1. Review and approve previous IQAC meeting held on 18th October 2022.
2. Review and approve AQAR 2021-22.
3. Deliberate the certificate courses to be conducted in the current academic year.
4. Suggest free value-based certificate courses to impart important skills and knowledge to students.
5. Suggest strategies to involve college faculty and external experts in the conduct of certificate courses.
6. Explore opportunities for internationalization, student exchange programs, collaborative research projects and partnerships with foreign universities.
7. Apprise the committee about the upcoming CAS.
8. Discuss the progress of ISO 50001:2018 certification for Energy Management System Standards.
9. Plan Alumni Meet and leverage expertise of alumni for guest lectures, placements and industry connections.





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Matters Discussed:

1. The meeting began with the reading and approval of the minutes of the previous IQAC meeting held on 18th October 2022.
2. The AQAR of 21-22 was reviewed and approved by the members. Suggestions were made in some of the metrics in a few criteria.
3. The committee deliberated on the certificate courses to be conducted by the institution. Members suggested value-based certificate courses that could impart important skills and knowledge to students, free of cost, should be prioritized. The responsibility of coordinating such courses was assigned to the concerned program coordinators.
4. It was further proposed that college faculty members, along with external experts, be involved in the conduct of the certificate courses. This would ensure a comprehensive learning experience for the students who would benefit from the expertise of both internal and external resources.
5. The committee also explored opportunities for internationalization. They discussed the possibility of initiating student exchange programs, collaborative research projects with international institutions, and partnerships with foreign universities. These endeavors aim to provide students with global exposure and foster cross-cultural learning. They also suggested organizing certificate courses on foreign languages.
6. Further, the principal informed members about the upcoming CAS of the four senior faculty members for the post of Professor and asked all the members to facilitate the processes.
7. The IQAC coordinator informed members that H.R. College is working towards ISO 50001:2018 certification for its Energy Management System Standards. She assigned audit related duties to the members.
8. Members discussed ways to strengthen the relationship with alumni and engage them in the development and growth of the institution. In this regard, an Alumni Meet was planned and responsibility for the same was given to the Alumni Association which helps the college with leveraging their expertise for guest lectures, placements and industry connections.
9. The meeting ended with a vote of thanks to the Chairperson.



Prof
PRINCIPAL

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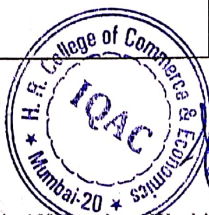


Date: 22nd December 2022

Venue: Board Room.

Time: 11:30 am.

Sr. no.	Name	Designation	Signature
1.	Dr. Pooja Ramchandani	Principal, chair	Pooja
2.	Janki Kaur Bodi	IQAC Coordinating Associate Professor	Janki
3.	Dr. Simran Kalyan	IQAC, member	Simran
4.	Mr. Sathe Anil	Member, IQAC	Anil
5.	Dr. Madhu Kelkar	Associate Prof.	MK
6.	Dr. Mani Dey	Assoc. Prof.	Mani
7.	Vijayalaxmi Suravaram	IQAC Member	Vijay
8.	Ms Pooja D Balani	Superintendent	Pooja
9.	Ms. Rechar S.	Head clerc	Rechar
10.	Ms. Bharti Jethani	Asst. Prof. IQAC member	Bharti
11.	Pooja Wadhwa	office Assistance	Pooja
12.	Dr. Radhika Menon	Asst. Professor, IQAC member	Radhika
13.	Tammi Khandhar	Asst. Prof. IQAC Member	Tammi
14.	Dr. Jaya Manghe	Asst. Prof. IQAC Member	Jaya Manghe
15.	Dhask Narwan	Assistant Prof.	Dhask
16.	Bertilla Alphonso	Assistant Professor	Bertilla
17.	Kaiz S Patel	Assistant Professor	Kaiz
18.	Neha Gabani	Assistant Professor	Neha





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H.R. COLLEGE OF COMMERCE AND ECONOMICS, MUMBAI-400020.
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 3rd January, 2023

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on Saturday, 07th January 2023, at 11:30am in the boardroom. You are requested to attend the meeting.

AGENDA

1. To approve minutes of the last meeting held on 22nd December, 2022.
2. To review the conduct and proposals of value-based certificate programs.
3. To deliberate on career advancement programs.
4. To review AQAR of 2022-23 and discuss matters arising out of it.
5. To review the preparedness for the academic audit planned for three academic years 2020-2023
6. To plan major events for February, March and April.
7. To discuss the plan of action for the year 2023-2024.
8. To discuss any other matters with the permission of the chair.



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MINUTES OF THE IQAC MEETING CONDUCTED ON 07.01.2023

THE ACADEMIC YEAR 2022-2023

Purpose of Meeting: To discuss the matters of agenda.

Date: 7th January, 2023

Time: 11:30am


Venue: Board Room

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

1. To approve minutes of the last meeting held on 22nd December, 2022.
2. To review the conduct and proposals of value-based certificate programs.
3. To deliberate on career advancement programs.
4. To review AQAR of 2022-23 and discuss matters arising out of it.
5. To review the preparedness for the academic audit planned for three academic years 2020-2023
6. To plan major events for February, March and April.
7. To discuss the plan of action for the year 2023-2024.
8. Any other matter with the permission of the chair.




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Matters Discussed:

1. The minutes of the previous meeting held on 22nd December, 2022 were approved.
2. Dr. Navin Punjabi briefed the committee on the schedule of the Incubation festival and invited suggestions from the members.
3. Members reviewed the proposals sent by various coordinators of value-based certificate programs which were accepted by the team. It was decided that at least 3 certificate programs will be offered free of cost to the students for their benefit.
4. It was further decided to increase the career planning guidance to the students which can help them to make informed decisions and for the purpose it was suggested that all the departments would be required to conduct one major career guidance program for students.
5. Mrs. Saleha Syed reviewed the progress of the women development cell.
6. Members reviewed the blueprint of the upcoming events in February and March and made a few suggestions. .
7. The chair informed that the HSNC University will be facilitating the academic audit of all the constituent colleges and gave responsibility of the same to IQAC members. Then members deliberated on the plan of action and it was decided to conduct planning and review meetings with all the coordinators of courses for finalizing the documentation process and making departmental presentations.
8. The meeting ended with a vote of thanks to the chair.



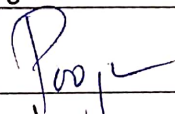
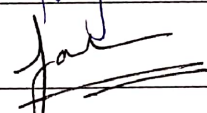

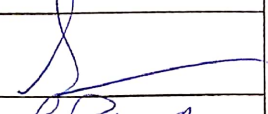
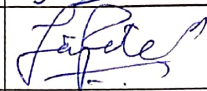

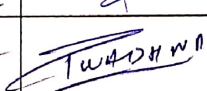
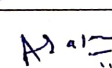
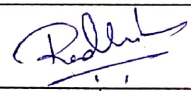
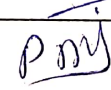
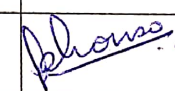
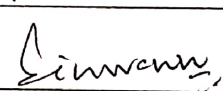
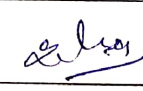
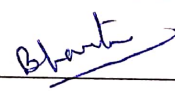
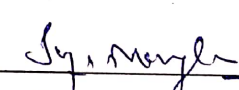
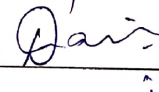
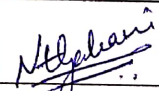
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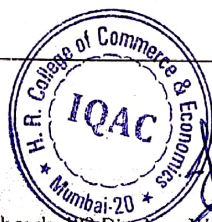


Date: 7th Jan 2023

Venue: Board Room

Time: 11:30 am.

Sr. no.	Name	Designation	Signature
1.	Dr. Pooja Ramchandani	Principal, chair	
2.	Jashvi Kaur Bodi	IQAC Co-ordinator Associate Professor	
3.	M. Kelkar	Associate Prof.	
4.	Dr. Pooja D. Balani	Asst. Prof IQAC member	
5.	Kaash Patel	Assistant Professor	
6.	Tanni Khandkar	Assistant Prof IQAC Member	
7.	Pooja Wadhwa	office Assistant	
8.	Mr. Sameer Amil	member, ISAC	
10.	Dr. Radhika Menon	Asst. Professor, IQAC member	
11.	Ms Pooja D Balani	Superintendent	
11.	Bertilla Alphonso.	Assistant Professor	
12.	Dr. Simran K Kalyani	IQAC, Member	
13.	Ms. Recha S.	Head Clerk	
14.	Ms. Bharti Jethani	Asst. Prof IQAC member	
15.	Dr. Jyoti Manglik	Asst. Prof IQAC member	
16.	Shwanti Narwani	Assistant Prof	
17.	Neha Galrani	Assistant Professor	





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H.R. COLLEGE OF COMMERCE & ECONOMICS, MUMBAI-400020 (HSFCU, MUMBAI)

IQAC ATR REPORT FOR THE ACADEMIC YEAR 2022-23

1. The college's commitment to excellence and adherence to high standards have been acknowledged through the attainment of ISO 14001:2015, ISO 9001:2015 from BlueStar, and ISO 50001:2018 from Staunchly. ISO 14001:2015 certification highlights the college's dedication to environmental management. By implementing efficient systems and processes, H.R. College ensures that its operations have a minimal impact on the environment. This recognition demonstrates the institution's proactive approach towards sustainability and its commitment to creating a greener future.
2. The "One-Day International Multidisciplinary Conference, India @100: Vision 40 trillion Dollar Economy," held on February 7, 2023, was conducted as a part of the Azadi ka Amrit Utsav initiative. This collaborative endeavor by the Ph.D. Centre and Internal Quality Assurance Cell sought to investigate India's prospective growth in diverse sectors, envisioning a robust economy characterized by inclusive prosperity.
3. The Entrepreneurship & Incubation cell conducted the 3rd Edition of their Pan Mumbai Flagship Entrepreneurship fest, 'RISE - Reinforcing Start-up and Entrepreneurship'. The team conducted 4 main events, which ranged around testing participants' financial knowledge, marketing and entrepreneurial skills. The events that took place during the fest were - Market Kshetra, A man with a plan, Alliance Arena, De Novo, and the flagship event Pitch & Rise.
4. The BMS Committee of H.R. College of Commerce & Economics organized a 30-hour certificate course on Entrepreneurship for students. It was conducted by **Dr. Hasina Sayed**, a guide for Ph.D. students at the University of Mumbai in the field of commerce and a certified mentor for London Business School, Goldman Sachs and the National Entrepreneurship Network. In this course, students were given an insight into generation of ideas, creative thinking, how to re-purpose certain things, group presentations, chart making, start-up planning and being cost effective. Major topics covered included business models, value proposition, customer segmentation, customer profiling and costing method.
5. The M. Com Committee organized a 30-hour value added financial planning course. This comprehensive program was designed to equip individuals with the necessary knowledge and skills to manage their finances effectively, led by eminent speakers such as, **Ms. Preeti Salecha, Mr. Jitendra Attra, CA Piyali Parashari**. The course content was structured around a series of modules that covered a wide range of personal finance topics including budgeting and money management, credit and debt management, investment strategies, retirement planning, and tax planning. Each module was expertly crafted to provide participants with a thorough understanding of the subject



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matter and teaching of practical skills.

6. The International Programs Committee has successfully orchestrated a range of initiatives to foster internationalization, collaborating with partner institutions worldwide. These efforts encompass student and faculty exchanges, scholarships, summer sessions, and various opportunities. The IPC's dedicated team of student ambassadors actively engages in planning, working, and participating in the internationalization process. The committee strives to provide comprehensive international exposure for college students through avenues like International Delegation Visits, Summer Schools, Partner Institutions, Collaborations & Communications, Language Classes, and Student Scholarships.
7. For Faculty Development and Enrichment under the UGC PBAS CAS Program, IQAC assisted in the advancement of the following faculty members. From Associate Professor to Professor
Dr. Madhu Kelkar
Dr. Priyamvada Sawant
Dr. Amit Nandu
Dr. Rita Khatri
8. A Six days Short Term Course (STC) of UGC HRDC Mumbai University was coordinated by H.R. College of Commerce & Economics UGC HRDC Mumbai on the theme "Creating Employability through Skill Oriented Education" from November 2-8, 2022.
9. The IQAC and the Department of English of H.R. College of Commerce and Economics in collaboration with the IQAC and the Department of Business Communication of SIWS NR Swami College and Smt. Thirumalai College of Science organized a Two-Day National Workshop on 'Research Requisites' exclusively for teachers on December 5-6, 2022.
10. The Internal Quality Assurance Cell collaborated with the B.Voc. Committee to organize an informative online Faculty Development Programme titled 'STOCK TALK.' The session featured **Mr. Gaurav Sharma**, a seasoned stock market professional with 7 years of experience in teaching and learning about stocks.
11. A workshop on designing a research project/proposal was organized by HR College in collaboration with the PG Department of Lala Lajpatrai College under IQAC on October 16, 2022 at 04:30 P.M. **Dr. Kuldeep Sharma**, Assistant Professor, K.P.B. Hinduja College, was the resource person for the workshop. The workshop aimed to provide valuable insights and guidance to aspiring researchers in formulating effective research proposals. It was a highly interactive session where participants actively engaged in discussions and learned strategies for conducting successful research.



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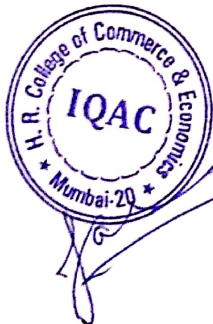
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12. A session titled "Role of Credit Rating Agencies in today's Global Financial System" was conducted by Business Incubation Cell (BIC) in collaboration with IQAC on September 23, 2022, at H.R. College of Commerce & Economics. The session was led by **Mr. Piyush Pandey** who provided a comprehensive overview of the role played by agencies in evaluating the creditworthiness of organizations and governments.
13. "What is my identity" an online workshop was conducted by the Mental Health Awareness Club in collaboration with IQAC on December 1, 2022. The session was led by **Dr. Chitturu Saigita**, an expert in the field of mental health. Dr. Saigita provided a comprehensive overview of the factors that contribute to one's identity, including personal experiences, cultural background, values, and beliefs.



Pooja
PRINCIPAL

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