

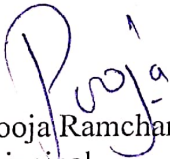
NOTICE

Date :- 29th July, 2021

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held virtually on Tuesday, 3rd August, 2021 at 10:00 am. You are requested to attend the meeting.

AGENDA

1. Approval of minutes.
2. To discuss the plan of action for 2021-22.
3. To discuss and plan FDPs for the upcoming period
4. To review and discuss the progress of establishing an incubation Centre.
5. To plan major events for the month of September, October and November
6. To propose the vote of thanks.


Dr. Pooja Ramchandani
I/C Principal




Current IQAC Coordinator



MINUTES OF THE IQAC MEETING CONDUCTED ON

03.08.2021

ACADEMIC YEAR 2021-22

Purpose of Meeting: To discuss the matters of agenda.

Date: 3rd August, 2021

Time: 10:00 am

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

1. Approval of minutes.
2. To discuss the plan of action for 2021-22.
3. To discuss and plan FDPs for the upcoming period
4. To review and discuss the progress of establishing an incubation centre.
5. To plan major events for the month of September, October and November
6. To propose the vote of thanks

The meeting started with reading the minutes of last IQAC meeting and the same were approved.

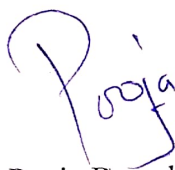
Matters Discussed:

The meeting started with reading the minutes of the last IQAC meeting and the minutes were unanimously approved by all the members. The members suggested the plan of action for the coming year. The members suggested the focus of the year can be on increasing the skill development and career counseling activities for the students and promoting the research and development of the faculty members.

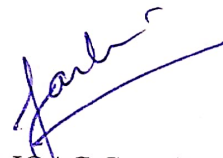
The members went on to brainstorm the possible events that could be held for the faculty development programs for the upcoming academic year and finally decided to hold the research workshop in collaboration with Ph.D. center wherein Dr. Jaya Manglani the Ph.D. guide was nominated to coordinate the program.

The members conversed about the major events that the institution can hold in the month of September, October and November. The suggestions made were taken forward by various student bodies for implementation;. One important suggestion was to increase the preparedness of students for their jobs and hence the need for more skill development programs and pre placement talks were felt and recommended by the committee.

On having a thorough discussion and making sure that all agenda sets for the meeting were discussed, the speaker ended the meeting after proposing the vote of thanks.



Dr. Pooja Ramchandani
I/C Principal



Current IQAC Coordinator

Attendance Sheet for IQAC Meeting

Date :- 03.08.2021

Venue :- Virtually

Time :- 10.00am

Sr. No.	Name	Designation	Signature
1.	Dr Pooja R	Principal	Pooja
2.	Jashir Kam Sodi	IQAC Coord.	Jashir
3.	Dr Navin Puyadi	VP	Navin
4.	Vijayalaxmi Sivarani	Criterion 5	Vijay
5.	Jaya Manglani	Associate Prof	Jaya Manglani
6.	Geeta Salun	Assistant Prof.	Geeta
7.	Charvi Gada	Assistant Prof	Charvi Gada
8.	Ms Jyoti Govindani	Registrar	Jyoti
9.	Mr. Reshma D.S.	Head clerk	Reshma
10.	Mr. Prakash Lakshani	Senior clerk	Prakash
11.	Mrs Pooja DBalani	Superintendent	PDBalani
12.	Mrs. Simmen Kalyan	Criterion - 5	Simmen
13.	Dr. Madhukelkar	Associate Professor	Madhukelkar
14.	Mr. Salma Ahmed	Asst. Professor	Salma

Dr. Pooja Ramchandani
I/C Principal



Current IQAC Coordinator

NOTICE

Date :- 25th September, 2021

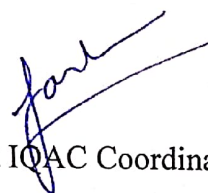
A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held virtually on Wednesday, 29th September 2021, at 05:30 pm. You are requested to attend the meeting.

AGENDA

1. Approval of minutes
2. To review the series of events proposed by faculty members of various departments and the clubs.
3. To discuss and review the important aspects of national education policies.
4. To deliberate on conducting Gender Audit.
5. To collaborate with other educational institutions.
6. To brainstorm on the activities of the E-cell.
7. To plan strategies to strengthen the process of placements.
8. To propose the vote of thanks.



Dr. Pooja Ramchandani
I/C Principal



Current IQAC Coordinator

MINUTES OF THE IQAC MEETING CONDUCTED ON

29.09.2021

ACADEMIC YEAR 2021-22

Purpose of Meeting: To discuss the matters of agenda.

Date: 29th September, 2021

Time: 05:30 pm

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

1. Approval of minutes
2. To review the series of events proposed by faculty members of various departments and the clubs.
3. To discuss and review the important aspects of national education policies.
4. To deliberate on conducting Gender Audit.
5. To collaborate with other educational institutions.
6. To brainstorm on the activities of the E-cell.
7. To plan strategies to strengthen the process of placements.
8. To propose the vote of thanks.

Matters Discussed:

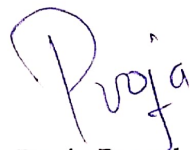
The proceedings commenced with the perusal of the previous IQAC meeting minutes, which were wholeheartedly approved by all participants. Subsequently, the members reviewed a comprehensive scheme of operations for the impending year, putting forth a refined emphasis on the year's priorities that included reviewing the series of events proposed by faculty members of various departments and the clubs.

The committee felt the need for conducting a Gender Audit to ensure that the organization's culture, policies, and practices are aligned with the principles of gender equity and that they are fostering a supportive and inclusive environment for all individuals, regardless of gender identity. For this the team was formed consisting of Mrs. Saleha Syed, Mr. Atul Sathe along with the students of women development cell. The principal suggested the external expert conduct the audit from Tolani College Mrs. Hema Mehta.


It was further proposed to establish a partnership between organizations and academic institutions to achieve shared goals and objectives and hence to increase the number of collaborations. The committee members also reviewed the plan of action and activities conducted by E-Cell headed by Dr. Navin Punjabi and suggested a few events for the current academic year.

The committee relooked at the important aspects of National Education Policy and suggested the action plan relating to increasing the skill based certificate programs and initiating the process of academic bank of credit wherein digi lockers of students needs to be opened .A few suggestions were made relating to increasing the number of placement opportunities for the students and making them ready for their placements.

On having a concrete discussion and making sure that all agenda sets for the meeting were discussed, the meeting ended after proposing the vote of thanks.



Dr. Pooja Ramchandani
I/C Principal



Current IQAC Coordinator

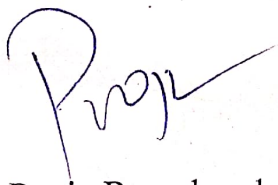
Attendance Sheet for IQAC Meeting

Date :- 29th Sept, 2021

Venue :- Virtually

Time :- 5:30pm

Sr. No.	Name	Designation	Signature
1.	Dr. Pooja R	Principal	Pooja
2.	Madhu Kelkar	Associate Professor	M. Kelkar
3.	Imran Kalyani	Assistant-Prof.	Imran
4.	Jaya Manglani	Associate Prof.	Jaya
5.	Geeta Sahni	Assistant Prof.	Geeta
6.	Charvi Gade	Assistant Prof.	Charvi Gade
7.	Mr Sathu Am	Asst. Professor	Sathu
8.	Vijayalaxmi S Seewanna	Criterion 5	Vijayalaxmi
9.	Tanvir Kaur Doshi	IQA1 coord.	Tanvir
10.	Dr Navin M Punjabi	V.P	Navin
11.	Ms Jyoti Govindani	Registrar	Jyoti
12.	Mr. Recha. D.S.	Head -Clerk	Recha
13.	Mr. Prakash Lakhwani	Senior-clerk	Prakash
14.	Mrs Pooja Balani	Superintendent	Pooja Balani



Dr. Pooja Ramchandani
I/C Principal




Current IQAC Coordinator

NOTICE

Date :- 03rd December, 2021

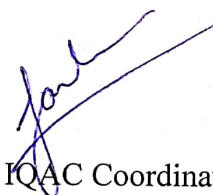
A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on Monday, 06th December 2021, at 11:30am. You are requested to attend the meeting.

AGENDA

1. Approval of minutes
2. To approve the certificate courses proposed by members
3. To inform and discuss the conduct of RAC MEETING for Ph.D. students.
4. To discuss conducting library audit, Green audit and energy audit.
5. To discuss the facilitation process of promotions of teachers under UGC PBCAS scheme.
6. To plan the major events of December and January.
7. To discuss the problems arising on submission of old AQARs
8. To propose the vote of thanks.



Dr. Pooja Ramchandani
I/C Principal



Current IQAC Coordinator

MINUTES OF THE IQAC MEETING CONDUCTED ON

06.12.2021

ACADEMIC YEAR 2021-22

Purpose of Meeting: To discuss the matters of agenda.

Date: 6th December, 2021

Time: 11:30am

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

1. Approval of minutes
2. To approve the certificate courses proposed by members
3. To inform and discuss the conduct of RAC MEETING for Ph.D students.
4. To discuss conducting library audit, Green audit and energy audit.
5. To discuss the facilitation process of promotions of teachers under UGC PBCAS scheme.
6. To plan the major events of December and January.
7. To discuss the problems arising on submission of old AQARs
8. To propose the vote of thanks.

Matters Discussed:

The session commenced with the reading of minutes of the last IQAC meeting and was approved by all the members. The assembly deliberated on approval of certificate courses to be conducted. It was suggested by the team members to offer some value based certificate courses imparting important skills and knowledge free of cost to the majority of students considering the urge of the National Education Policy on skill based education. The responsibility of the same was allotted to concerned program coordinators. It was further suggested that college faculty can be involved along with external experts in the conduct of the courses. It was also decided to increase the number of career guidance programmes and for which Ms. Simran Kalyani proposed to establish an association of students who will purely look after organizing career guidance programmes under her guidance and same can be named as Career guidance cell.

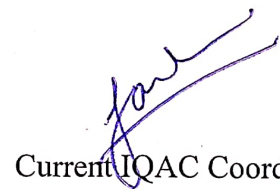
Further on, the Principal informed members about the upcoming RAC meeting of research guides. The members then embarked on the strategic plan of action for the events of December and January, with the aim of meticulously mapping out and planning major events during this period.

Brainstorming on the process of conducting a library audit, Green and Energy Audit involved the suggestions on inviting the experts for the smooth conduct of the audit. Mrs. Saleha Syed was called as special invitee to facilitate the gender audit along with Mr. Atul.

On having a concrete discussion and making sure that all agenda sets for the meeting were discussed, the speaker ended the meeting after proposing the vote of thanks.



Dr. Pooja Ramchandani
I/C Principal



Current IQAC Coordinator



H.R. COLLEGE

of Commerce & Economics

Attendance Sheet for IQAC Meeting.

Date: - 6th December 2021 Venue: - Mini Conference Room Time: - 11.30 a.m.

Sr. No.	Name	Designation	Signature
1.	Dr. Pooja Ramchander	I/c Principal	Pooja
2.	Dr. Jasbir Sodhi	Coordinator	Jasbir
3.	Dr. Geeta Salun	Criterion Head 3	Geeta
4.	Mr. Kulkarni	Criterion 6	Mr. Kulkarni
5.	Ms. Jyoti G	Registrar	Jyoti
6.	Ms. Pooja Babani	Superintendent (A)	Pooja
7.	Reecha. S.	Head Clerk	Reecha
8.	Mr. Prakash Laxhwar	Senior clerk	Prakash
9.	Dr. Navin M. Purohit	Member	Navin
10.	Syed Salim	Member	Syed Salim
11.	Mr. Satish Abul	Criterion 7	Satish
12.	Dr. Jyoti Manglik	Member Criteria 4	Jyoti
13.	Ms. Charvi Gada	Criteria 3	Charvi
14.	Ms. Sadaf Chaudhary	Student Representative	Sadaf
15.	Mr. S. Srinivas Kalyan	Assistant Professor	S. Srinivas Kalyan
16.	Mrs. Veerajalaxmi Suresh	Asst. Professor	Veerajalaxmi



NOTICE

Date :- 19th February, 2022

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held virtually on Wednesday, 23rd February 2022, at 11:30am. You are requested to attend the meeting.

AGENDA

1. To approve minutes of the last meeting.
2. To review the proposals of value based certificate programs.
3. To deliberate on career advancement programs.
4. To review AQAR of 2020-21 and discuss matters arising out of it.
5. To plan major events for February, March and April.
6. To discuss the plan of action for the year 2022-2023.
7. To propose the vote of thanks.



Dr. Pooja Ramchandani
Principal



Current IQAC Coordinator

MINUTES OF THE IQAC MEETING CONDUCTED ON

23.02.2022

ACADEMIC YEAR 2021-22

Purpose of Meeting: To discuss the matters of agenda.

Date: 23rd February, 2022

Time: 11:30am

Venue: Mini Conference Room

Chair: Dr. Pooja Ramchandani (Head of the Institution).

AGENDA:

1. To approve minutes of the last meeting.
2. To review the proposals of value based certificate programs.
3. To deliberate on career advancement programs.
4. To review AQAR of 2020-21 and discuss matters arising out of it.
5. To plan major events for February, March and April.
6. To discuss the plan of action for the year 2022-2023.
7. To propose the vote of thanks.

Matters Discussed:

The meeting commenced with the consideration and ratification of proceedings from prior session - The meeting involved a meticulous review and approval of the minutes, ensuring that all proceedings were recorded accurately and effectively.

At the onset Dr. Navin Punjabi briefed on the schedule of the Incubation Festival and invited the suggestions from the members.

The members reviewed the proposals sent by the coordinators of value based certificate programs and all were accepted by the team. It was decided that at least 3 certificate programs will be offered free of cost to the students for their benefit.

It was further decided to increase the career planning guidance to the students which can help them to make informed decisions and for the purpose it was suggested that all the departments were required to conduct one major career guidance program for their section of students. Mrs. Saleha Syed was called as special invitee to review the progress of women development cell.

The assembly reviewed a blueprint of upcoming events in February and March and made a few suggestions. On having a concrete discussion and making sure that all agenda sets for the meeting were discussed, the meeting ended after proposing the vote of thanks.

On having a concrete discussion and making sure that all agenda sets for the meeting were discussed, the speaker ended the meeting after proposing the vote of thanks.



Dr. Pooja Ramchandani
Principal

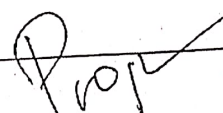
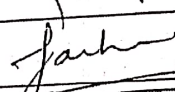
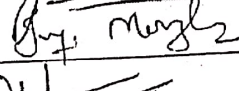

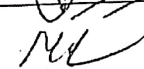
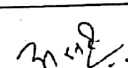
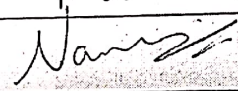

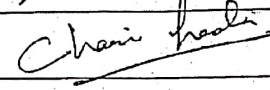
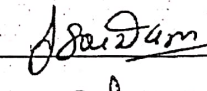
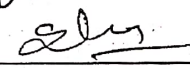
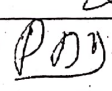
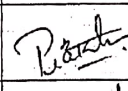
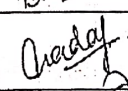
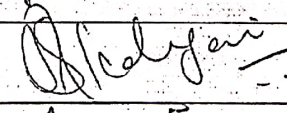
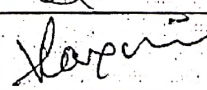
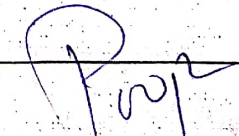


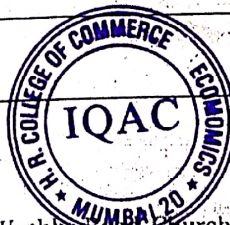
Current IQAC Coordinator

Attendance Sheet for IQAC Meeting.

Date: - 23 Feb, 2022

Venue: - Mini Conference Room Time: - 11:30 am

Sr. No.	Name	Designation	Signature
1.	Dr. Pooja Ramchondani	Principal	
2.	Dr. Jashvir Sodi	IQAC Coordinator	
3.	Dr. Jyoti Manglik	Member	
4.	Syed Suhaila	Member	
5.	M. Nulkar	C-6.	
6.	Mr. Sameer A. M.	Criterion 7	
7.	Dr. Navin M. Puri	Member	
8.	Dr. Geeta Salun	Criterion 3 Head	
9.	Ms. Charvi Gadh	Criteria 3	
10.	Ms. Jyoti G.	Registrar	
11.	Rekha S.	Head - Clerk	
12.	Ms. Pooja Balani	Superintendent (CA)	
13.	Mr. Prakash Lakhani	Senior clerk	
14.	Ms. Sadaf Chaudhary	Student Representative	
15.	Mrs. Sonam	Assistant Professor	
16.	Mrs. Vijayalaxmi Sonam	Asst. Professor	
			



H.R. COLLEGE OF COMMERCE & ECONOMICS

Principal

Jacha Road

Churugate, Mumbai - 400 020.

IQAC ATR REPORT FOR THE ACADEMIC YEAR 2021-22

1. The Ph.D. Centre in Business Policy and Administration (Commerce faculty) of H.R.College of Commerce & Economics organised a ten-day Ph.D. course work on the Zoom platform with Dr. Santosh C.H., University Librarian & Director, Publication Division, Central University of Haryana, to encourage good academic writing and improve overall performance. For all of the Ph.D. candidates from the research centres at HR College, a virtual meeting of the RAC was also held on the Zoom platform to help Ph.D. students timely complete their research by conducting a quarterly evaluation of the progress they had made in that regard.

2. For Faculty Development and Enrichment under the UGC PBAS CAS Program, IQAC assisted in the advancement of the following faculty members.

From Associate Professor to Professor

I Dr. Pooja Ramchandani

II Dr. Geeta Nair

III Dr. Jehangir Bharucha

IV Dr. Madhuri Tikam

V Dr. Paromita Chakrabarti

VI Dr. Chandani Bhattacharjee

From Assistant Professor to Associate Professors (Stage 3-4)

I Dr. Jasbir Kaur Sodi

II Dr. Rani Tyagi

III Dr. Jaya Manglani

IV Dr. Geeta Sahu

V Dr. Navin Punjabi

Assistant Professor (Stage 2-3)

I Ms. Saleha Syed

II Mr. Atul Sathe

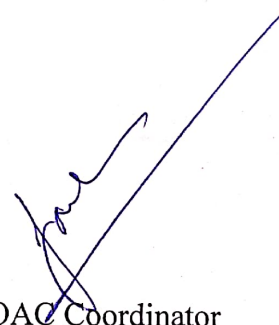
3. As discussed in the meeting on 29th September, 2021, The college conducted gender audit to ensure that all students have equal opportunities in terms of leadership, financial assistance, and utilization of infrastructure. The data was collected and analyzed from stakeholders to ensure continuous improvement and enrichment of policies regarding gender equality. A gender audit was carried out by External Expert Dr. Hema Mehta to maintain transparency and accuracy in the process.

4. To enhance Skill Development amongst students, a webinar on the topic 'The Fundamentals of Skill Development and Power Networking' with the notable speaker Mr. Puneet Raman was organised on February 12, 2022. H.R.College has strived for bringing in business leaders for interaction with students under the direction of the IQAC. Swift Messaging System with Mr. Prathmaish Sharma, Consultant Deloitte; AI In Banking Industry with Mr. Utpal Chakraborty, Head AI at Yes Bank; GST Scandals with Mr. Jay Bohra; and Company Valuation Masterclass by CA Shardul Shah were among the topics covered in the sessions, named under a bigger umbrella term called Corporate Series, which began on August 27, 2021. They assisted the students in gaining the necessary corporate connections and industry exposure to advance their future ambitions.
5. Considering inputs after reviewing the important aspects of national education policies, The Entrepreneurship and Incubation Cell collaborated with an H.R.College alumni, Mr. Karan Shah, founder and CEO of the Indian Institute of Digital Education (IIDE), to hold an e-talk on the topics of coding, digital design, digital marketing, and data science. In order to aid them in effectively developing their skills, he suggested the students to enroll in any of these vocational courses throughout their time in college.
6. A Library Audit was arranged by H.R.College for further improvement of the library system on October 29, 2021. Dr. Shehernaz Nalawalla, Vice President, Asiatic Society Mumbai, and Dr. Jaydev Kadli, Librarian, Lala Lajpat Rai College of Commerce & Economics, Mahalakshmi. These experts provided their knowledgeable opinions on how to improve the library. They have valued the library's digital projects, record management, and best practices.
7. As discussed in the meeting on 06th December 2021, with the aim of ensuring tight oversight for routine equipment maintenance in accordance with industry standards is in place and ensuring reduction of waste, Registrar Mrs. Jyoti Govindani and Mr. Atul Sathe, who is a member of IQAC, conducted an Energy Audit for the years 2021–2022. It is observed that both H.R.College and HSNC University takes a number of steps, including maintaining equipment and using LED and solar panels to ascertain that sustainability has prime consideration in the entire decision-making system.

8. HR College conducted an external green audit to evaluate the institution's commitment to environmental sustainability on and off campus. In collaboration with government, semi-government, and corporate partners, a variety of activities are carried out to educate students about the risks and difficulties facing the environment. During this activity, IQAC developed a long-term plan and strategy for instilling environmental consciousness in all students as well so they may grow up to be responsible members of society.
9. In the academic year 21-22, the principal, Dr. Pooja Ramchandani, signed a number of new MOUs, viz. S.I.W.S N.R. Swamy College of Commerce & Economics AND Smt. Thirumalai College of Science , Leadup Edutech Pvt. Ltd. , Tourism and Hospitality Skill Council (THSC) and IMC Chamber of Commerce & Industry helping the development of both the staff and the students. By signing agreements, the IQAC members hope to advance research, partnership extension projects, and job placements.



Dr. Pooja Ramchandani
Principal



Current IQAC Coordinator