

# MANADATORY DISCLOSURES

## 1. Name of the Institution:

H.R. COLLEGE OF COMMERCE & ECONOMICS

Vidyasagar Principal K.M. Kundnani Chowk, 123 Dinshaw Wachha Road,  
Churchgate, Mumbai 400 020, India

MOBILE NO.: 022 22876115 Email ID: [info@hrcollege.edu](mailto:info@hrcollege.edu)

## 2. Name and address of the Trust/Society/Company and the Trustees:

HSNC BOARD

Mistry Bhavan, 5<sup>th</sup>, Dinshaw Wacha Road,

Next to HR College Bldg, Vidyasagar Prin. K.M Kundnani Chowk, ,  
Churchgate, Mumbai – 400 020

Mobile No.: Email ID: [iconidylic2021@gmail.com](mailto:iconidylic2021@gmail.com)

## 3. Name and Address of the Principal/

Prof. (Dr.) Pooja Ramchandani

H.R. College Of Commerce & Economics

Vidyasagar Principal K.M. Kundnani Chowk, 123 Dinshaw Wachha Road,  
Churchgate, Mumbai 400 020, India

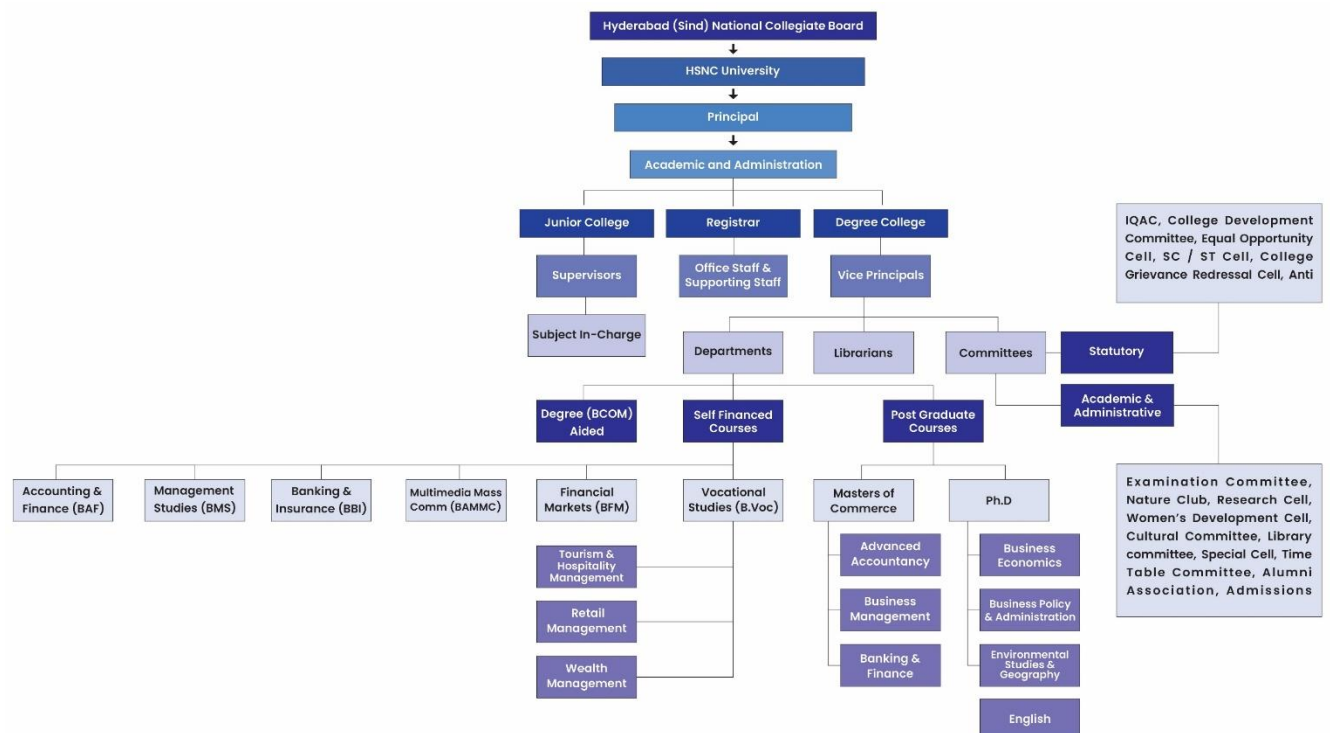
Mobile No.: 022 22876115, Email ID: [principalconnect@hrcollege.edu](mailto:principalconnect@hrcollege.edu)

## 4. Name of the affiliating University:

H(S)NC University, Mumbai

## 5. Governance

### i. ORGANIZATIONAL CHART



## II. Grievance Redressal mechanism for Faculty, staff and students

The Process of grievance redressal is as follows-

### 1. Filing of Complaint:

Any student, faculty member, or staff facing discrimination or unequal treatment can file a complaint with the GRC. Complaints may be submitted in writing or via an online portal (if available), and should include a detailed description of the issue, supporting evidence, and names of the parties involved.

### 2. Acknowledgment:

The GRC acknowledges the receipt of the complaint and provides the complainant with a timeline for resolving the issue.

### 3. Investigation:

The GRC conducts an investigation, which may involve reviewing evidence, interviewing witnesses, and consulting legal or social experts if needed. Confidentiality of the complainant and the parties involved is maintained throughout the process.

### 4. Hearing:

The committee may invite both the complainant and the respondent to present their perspectives in a hearing, ensuring that both sides are fairly represented.

### 5. Resolution:

After gathering all necessary information, the GRC recommends suitable action. This may include:

Counselling or sensitization of the parties involved

Administrative action (if required)

Mediation between the complainant and the respondent

Punitive measures if discriminatory practices are found

If the issue is serious, the case may be escalated to higher authorities, such as the university administration or governing body.

## III. ANTI -RAGGING COMMITTEE

Sr.no	Name	Designation
1.	Prof. Dr. Pooja Ramchandani	Principal
2.	Dr. Rani Tyagi	Associate Professor
3.	Ms. Shubhada Kanchan	Assistant Professor
4.	Dr. Jalaja Nair	Assistant Professor
5.	Ms. Tanvi Khandhar	Assistant Professor

**IV. Establishment of Online Grievance Redressal Mechanism**

- Established
- Details Published in Institutional Website : YES

**V. Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University -**

As per Maharashtra Public Universities Act, 2016 Uniform Statute No. 5 of 2019, the college has formed College Grievance Redressed Cell (CGRC) to resolve Student Grievances

Sr.no.	Name of the Convener	Designation
1.	Prof. Dr. Pooja Ramchandani	Principal (Convener)
2.	Prof. Dr. Geeta Nair	Member Secretary
3.	Dr. Anjali Vachhani	Member

**VI. INTERNAL COMMITTEE**

Name	Designation	ICC Designation
Dr. Paromita Chakrabarti	Professor	Presiding Officer
Dr. Saleha Syed	Assistant Professor	Faculty Member
Mr. Rahul Mishra	Assistant Professor	Faculty Member
Ms. Pooja. D. Balani	Registrar	Non-Teaching Staff
Mr. Jacky Paryani	Junior Clerk	Non-Teaching Staff
Ms. Bela Negi	Founder Trustee	Ngo Member
Ms. Sneh Gehi	Assistant Professor	Research Student
Ms. Pooja Wadhwa	-	Post Graduate Student
Ms. Neha Thomas	-	Undergraduate Student

**vii. SC/ST Committee**

Sr.no	Name	Designation
1.	Prof. Dr. Pooja Ramchandani	Principal – Chairperson
2.	Dr. Rani Tyagi	Vice Principal (Admission & Examination)
3.	Dr. Simran Kalyani	Convenor
4.	Dr. Saleha Syed	Member
5.	Mr. Manish Malkani	Member
6.	Mr. Darshit Shah	Member

**viii. INTERNAL QUALITY ASSURANCE CELL**

Sr. no	Name	Designation
1.	Prof. Dr. Pooja Ramchandani	Head of the Institution (Principal)
2.	Dr. Jasbir Kaur Sodi	IQAC Coordinator
3.	Dr. Madhu Kelkar	Department of History
4.	Dr. Jaya Manglani	Department of Accountancy
5.	Dr. Geeta Sahu	Department of English
6.	Ms. Vijayalaxmi Suvarna	Department of Mathematics & statistics
7.	Dr. Simran Kalyani	Department of Commerce
8.	Dr. Saleha Syed	Department of Economics
9.	Dr. Navin Punjabi	Department of Commerce
10.	Dr. Atul Sathe	Department of Accountancy
11.	Dr. Mamta Rajani	Department of Self – Finance
12.	Ms. Bhavana Chandrani	Student Representative
13.	Ms. Mahek Mehta	Alumni Representative

**EXTENDED PROFILE OF IQAC**

Sr. no	Name	Designation
1.	Ms. Dharti Narwani	Department of Commerce
2.	Ms. Bertilla Alphonso	Department of Mathematics & statistics
3.	Ms. Neha Galrani	Department of Commerce.
4.	Dr. Kanupriya Sharma	Department of Self – Finance
5.	Dr. Bharti Singh	Department of Self – Finance
6.	Ms. Bhakti Mulchandani	Department of Self – Finance
7.	Mr. Faaiz Patel	Department of Self – Finance
8.	Dr. Radhika Menon	Department of Self – Finance
9.	Ms. Tanvi Khandhar	Department of Self – Finance
10.	Ms. Anjli Dhanani	Department of Self – Finance
11.	Ms. Jasmine Tamboli	Department of Self – Finance
12.	Ms. Sneh Gehi	Department of Self – Finance
13.	Mrs. Pooja Balani	Registrar
14.	Mrs. Rekha Sawant	Superintendent
15.	Mr. Prakash Lakhani	Senior Clerk
16.	Ms. Pooja Wadhwa	Office Assistance

**ix. Equal Opportunity facilities Cell**

Sr.no	Name	Designation
1.	Prof. Dr. Pooja Ramchandani	Principal – Chairperson
2.	Dr. Rani Tyagi	Vice Principal (Admission & Examination)
3.	Dr. Simran Kalyani	Convenor
4.	Dr. Saleha Syed	Member
5.	Mr. Manish Malkani	Member
6.	Dr. Mamta Rajani	Member

**x. STUDENT COUNSELLOR DETAILS**

Sr.no	Name	Designation
1.	Dr. Navin Punjabi	Associate Professor
2.	Dr. Nidhi Thanawala	Assistant Professor
3.	Dr. Atul Sathe	Assistant Professor
4.	Ms. Charvi Gada	Assistant Professor
5.	Mr. Darshit Shah	Assistant Professor

**xi. ANTI -RAGGING SQUAD**

Sr.no	Name	Designation
1	Ms. Shubhada Kanchan	Professor in charge
2	Mr. Vedant Surve	Student
3	Mr. Aniruddha Devgire	Student
4	Ms. Anushka Rawade	Student
5	Ms. Mahek Solanki	Student

## 18.6. Programmes

- Name of Programmes approved by AICTE:

Program	Course Intake	Fees 2024-2025	Duration
BMS	300	Rs.95,176/	3 Years

- Name of Programmes Accredited by NBA ➤ **Not Applicable**

Program	Course	Cut off marks	
		Intake	2024-25
BMS	Bachelors of Management Studies (Full Time)	300	Commerce – 87% Arts – 77.4% Science – 75%

- Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details, if any: **Not Applicable**

## 18.7. Faculty

Sr No.	Name	Designation	Type of Association
1	Ms Charvi Gada	Assistant Professor	Regular
2	Dr Radhika Menon	Assistant Professor	Regular
3	Dr Mamta Rajani	Assistant Professor	Regular
4	Ms Bhakti Mulchandani	Assistant Professor	Regular
5	Mr Faaiz Patel	Assistant Professor	Regular
6	Ms Tanvi Khandhar	Assistant Professor	Regular
7	Ms Anjali Dhanani	Assistant Professor	Regular
8	Ms Jasmine Tamboli	Assistant Professor	Regular
9	Dr Jalaja Nair	Assistant Professor	Regular

10	Mr Yunus Gangat	Assistant Professor	Regular
11	Dr Nidhi Thanawala	Assistant Professor	Regular
12	Dr Bharti Jethani	Assistant Professor	Regular
13	Mr Rahul Mishra	Assistant Professor	Regular
14	Ms Trisha Dutta	Assistant Professor	Regular
15	Dr Bharti Singh	Assistant Professor	Regular
16	Mr Vicky Karnani	Assistant Professor	Regular
17	Ms Poonam Jain	Assistant Professor	Regular
18	Dr Kanupriya Sharma	Assistant Professor	Regular
19	Dr Shweta Singh	Assistant Professor	Regular
20	Mr Manish Malkani	Assistant Professor	Regular
21	Ms Rifa Patel	Assistant Professor	Regular
22	Ms Minal Gala	Lecturer	Visiting

#### 18. 8. Profile of Vice Chancellor/Director/Principal/Faculty

Name	DOB	Unique ID	Education Qualification	Work Experience	Area of Specialization	Research Guidance	Research Publication
Pro. (Dr.) Pooja Ramchandani	07/09/1975	101	PhD, M.Com, B.Ed.	25 Years	Finance & Administration	75+ Students	03 Books

#### 18. 9. Fee

##### • Details of Fee as approved by state fee committee for the Institution

S.No.	Course 2024-2025	Tuition fee	Development Fee	Other Fee	Total
01	BMS (FY) (Full Time)	77,500	1000	250	95,176

- No of fee waiver granted with amount and name of students : 07
- Number of scholarships offered by the Institution, duration and amount 07 students amount total : 1,37,668

## 18.10 Admission

I. Number of seats sanctioned with the year of approval:

➤ As per EOA of AICTE

Sr.No.	Course	Seats
01	BMS (Full Time)	300

II. Number of Students admitted under various categories each year in the last three years:

CATEGORY (FY)	Admitted in Year 2024-25
ST	01
OBC	10
Others	291

III. Number of applications received during last year for admission under Management Quota and number admitted: **08**

## 18.11 Admission Procedure

I. Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website) : <http://hsncu.epravesh.com/>  
<https://cetcell.mahacet.org/>

II. Number of seats allotted to different Test Qualified candidate separately (AIEEE/JEE/CET (State conducted test / University tests/ CMAT)/ Association conducted test etc.) :

**No. of Students under MH-CET = 180**

**No. of Students under H-CET = 120**

III. Calendar for admission against Management quota seats :

- Last date of request for applications: 31<sup>st</sup> October, 2024
- Last date of submission of applications: 31<sup>st</sup> October, 2024
- Dates for announcing final results: As per the norm

IV. Release of admission list (main list and waiting list shall be announced on the same day):  
1<sup>st</sup> Merit List: 25<sup>th</sup> June, 2024



2<sup>nd</sup> Merit List: 03<sup>rd</sup> July, 2024

3<sup>rd</sup> Merit List: 10<sup>th</sup> July, 2024

4<sup>th</sup> Merit List: 16<sup>th</sup> July, 2024

- V. Date for acceptance by the candidate (time given shall in no case be less than 15 days) :
- 1<sup>st</sup> Merit List: 27<sup>th</sup> June, 2024  
2<sup>nd</sup> Merit List: 09<sup>th</sup> July, 2024  
3<sup>rd</sup> Merit List: 16<sup>th</sup> July, 2024  
4<sup>th</sup> Merit List: 20<sup>th</sup> July, 2024
- VI. Last date for closing of admission & Starting of the Academic session: Last date of Admission : 31<sup>st</sup> October, 2024  
Commencement of academic session: 22<sup>nd</sup> July, 2024
- VII. The waiting list shall be activated only on the expiry of date of main list :  
<https://docs.google.com/spreadsheets/d/1se4zy98rq9w5HHARTkrYa2BqAWq74HDB/edit?usp=sharing&ouid=107778658368777588296&rtpof=true&sd=true>
- VIII. The policy of refund of the Fee, in case of withdrawal, shall be clearly :  
Circular No. HSNCU/Refund Circular /June/ 06 of 2024  
<https://drive.google.com/file/d/1ZYndJRwh0FmPAbojQleo9JfBHOgO5IC/view?usp=sharing>

## **18.12 Criteria and Weightages for Admission**

- I. Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc. As per the norms
- II. Mention the minimum level of acceptance, if any- As per the norms
- III. Mention the cut-offs Levels of percentage and percentile score of the candidates in the admission test for the last three years. As per the norms
- IV. Display marks scored in Test etc. And in aggregate for all candidates who were admitted  
[https://docs.google.com/spreadsheets/d/14f8lSdFFAHceeRIIsoJt3bgPyfK\\_P8mb/edit?usp=sharing&ouid=107778658368777588296&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/14f8lSdFFAHceeRIIsoJt3bgPyfK_P8mb/edit?usp=sharing&ouid=107778658368777588296&rtpof=true&sd=true)

### **18.13 List of Applicants**

List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. – Details mentioned in category wise list.

[https://docs.google.com/spreadsheets/d/1hViaALL4cSzfRmwq23y5\\_UOua-8wKFub/edit?usp=sharing&ouid=107778658368777588296&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1hViaALL4cSzfRmwq23y5_UOua-8wKFub/edit?usp=sharing&ouid=107778658368777588296&rtpof=true&sd=true)

List of candidates who have applied along with percentage and percentile score for Management quota seats (merit wise) : 08

## 18.14 Results of Admission under Management seats/Vacant seats: As per Norms

- I. Composition of selection team for admission under Management Quota
  - Mr. Anil Harish : President & Trustee
  - Mrs. Maya Shahani Trustee, HSNC Board,
  - Mr. Niranjana Hiranandani : Provost HSNCU , Trustee HSNC Board
  - Mr. Kishu Mansukhani : Trustee , HSNC Board
  - Prof. Dr. Pooja Ramchandani : Principal
  - Dr. Rani Tyagi : Vice – Principal
  
- II. List of candidates who have been offered admission (ROLL CALLS)  
<https://docs.google.com/spreadsheets/d/1ZC4iQKEcWddgDmicZEy2vwikuz8TBCRF/edit?usp=sharing&ouid=107778658368777588296&rtpof=true&sd=true>
  
- III. Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate. NIL

## 18.15 Information of Infrastructure and Other Resources Available

- i. Number of Class Rooms and Size of each : 24 Classrooms ,1490 sq.mtrs Average
- ii. Number of Tutorial rooms and Size of each : anyone can be used
- iii. Number of Laboratories and size of each : NA
- iv. Number of computer centres with capacity of each : 03
- v. Central Examination Facility, Number of rooms and capacity of each :  
Yes , 24 Classrooms , 50 average.
- vi. Online examination facility (Number of Nodes, Internet band width, etc.) :  
Yes ,  $\geq 50$ MBPS
- vii. Barrier Free Built Environment for disabled and elderly persons : Yes
- viii. Fire and Safety Certificate : Yes
- ix. Hostel Facilities : No
- x. Number of Library books/ebooks/Titles/Journals available (Programme-wise)
- xi. List of online National/International Journals subscribed

xii. National Digital Library (NDL) subscription details

Library resources	If yes, details of memberships/subscriptions
Books	Yes (60725)
Journals	Yes (62)
e – journals	Yes (NLIST) (54000+)
e-books	Yes (NLIST, Ebsco) (3500000+)
e-ShodhSindhu	Yes
Shodhganga	Yes
Databases	Yes* (12)
Local and / or Remote access to e-resources (Specify)	Yes**

IBI (1 lakh + companies) JGATE (48000+ E-journals) CBM E Books
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xiii. List of Major Equipment/Facilities in each Laboratory/Workshop : NA

xiv. List of Experimental Setup in each Laboratory/Workshop : NA

xv. Innovation Cell : Yes

xvi. Social Media Cell : Yes

xvii. Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/PGDM Institutions and University Departments: Yes

xviii. To upload the respective short video (1-2 min) of Infrastructure and facilities available w.r.t the courses in the website : Yes

<https://drive.google.com/drive/folders/1MPRnVS67ozCA8aJH838SFkfgWXhzhfZDC>

xix. Games and Sports Facilities: Yes

xx. Teaching Learning Process

- The faculty in classroom adopts an interactive and experiential approach that blends theory with practical application to prepare students for real-world business challenges. By using case studies, simulations, and group discussions, teachers foster critical thinking, collaboration, and leadership skills. Incorporating internships, industry projects, and guest lectures from professionals we ensure that students gain hands-on experience and industry insights. Integrating technology, and focusing on both soft skills like communication and emotional intelligence alongside hard skills such as data-driven decision-making a multidisciplinary approach, is followed for overall development of learner.

xxi. For each Post Graduate Courses give the following : NA

xxii. Title of the Course : NA

xxiii. Laboratory facilities exclusive to the Post Graduate Course : NA

18.16 Enrolment and placement details of students in the last 3years :

Programme	Minimum Salary Maximum Salary
BMS (2023-2024)	48 Students (Highest: 7,80,000 Lowest: 3,00,000)

18.17 List of Research Projects/Consultancy Works : NA

18.18 MoUs with Industries :

Organisation with which MoU is signed	Name of the institution/ industry/ corporate house	Year of signing MoU	Duration	List the actual activities under each MOU year wise	Number of students/teachers participated under MoUs
BFSI	BFSI	2020	28th January 2021 to 27th January 2024	Sector Skill Examination	Sector Skill Examination
LFC Securities Pvt. Ltd	LFC Securities Pvt. Ltd	2020	14th July- until expressly terminated	Webinar on Futures and Options Trading	40
ACK Capital Mgmt Pvt Ltd.	ACK Capital Mgmt Pvt Ltd.	2020	14th July- until expressly terminated	Webinar on Debt Market and Debt Instruments	29
AIIESEC	AIIESEC	2021	1st January 2021- 31st Dec 2024	NIL	NIL
Think India Mumbai	Think India Mumbai	2021	25 <sup>th</sup> February 2021 -24 <sup>th</sup> February 2024	1. Vintage Memories- Old age Home Visit 2. Leadership Workshop 3. MSME StartUp Expo	12 17 24

				4. Vidhan Sabha Visit 8 5. Amit Relan: Event Management Session 28 6. Sandesha Jaitapkar: 'Role of Women in the Corporate World' Session 35 15 7. Food Donation Drive 8. Independence Day Celebration 42 9. Sakhi 100	
Ritsumeikan Asia Pacific University	Ritsumeikan Asia Pacific University	2021	8th April 2023-	Scholarship Awarded	1
Lalajpatrai College of Commerce & Economics	Lalajpatrai College of Commerce & Economics	2021	9th August 2021 to 8th August 2023	One Day National Conference	103
DVOC, Grant Road	DVOC, Grant Road	2021	30th January 2022 to 29th January 2025	Certificate Course	Nil
Toursim & Hospitality Skill Council (THSC)	Toursim & Hospitality Skill Council (THSC)	2021	11th February 2022 to 15th May 2024	Sector Skill Examination	Nil
IMC Chamber of Commerce and Economics	IMC Chamber of Commerce and Economics	2021	10th March 2022 to 9th March 2024	Women Entrepreneurship Program	90
EM Normandie Business School	EM Normandie Business School	2022	18th March 2022 to 17th March 2027	Seminars on scholarships and summer schools	52
Ashimara Housing Pvt. Ltd.	Ashimara Housing Pvt. Ltd.	2022	23rd August 2022-30th June 2024	Scholarship Initiative	3
Star Health & Allied Insurance Company Ltd.	Star Health & Allied Insurance Company Ltd.	2022	4th October 2022 - 3rd October 2023	Certificate Course on Health Insurance	100
Foundation for skill development	Foundation for skill development	2023	2nd January 2023 - 1st January 2026	GST certificate course	Income Tax Certificate Course

ETON Advisors Pvt. Ltd.	ETON Advisors Pvt. Ltd.	2023	14th January 2023 - 13th January 2026	Nil	Nil
New York University	New York University	2023	31st January 2023 - 30th January 2026	Masterclass on Entrepreneurship	40
City University of Seattle	City University of Seattle	2023	9th February 2023	Entrepreneurship Strategy	15
Krisha Foundation	Krisha Foundation	2023	21 <sup>st</sup> February	BSE V Program- Fin Physical	49
				BSE V Program- Fin Physical	116
SIWS College of Commerce & Economics	SIWS College of Commerce & Economics	2023	28th July 2023 - 27th July 2028	Footprints on the Sand of Time-From Impression to Impact'	130
				Life is a Game-Play it	120
Colorado University	Colorado University	2023	28th August 2023- 27th August 2028	Nil	Nil
Assumption University	Assumption University	2024	20th February 2024 - 19th February 2029	Co-hosted an International Conference	4 teachers
Healthy diet by SK	Healthy diet by SK	2023	22nd September 2023 to 30th June 2024	Healthy Diet Workshop	56
		2023	22nd September 2023 to 30th June 2024	Confession Box	73