

**Notice to SYBCom and TYBCom Students**  
**(Guidelines for Filling up of Admission forms for Second Year and Third Year Admissions for the Academic year 2020-2021)**

All the students of SYBCom and TYBCom are requested to follow the following guidelines for filling up of Admission forms for Second Year and Third Year Admissions for the Academic year 2020-2021

**1. Stage 1:**

Students are required to first do the registration at the following Mumbai University site (MKCL):

For MKCL ([mum.digitaluniversity.ac](http://mum.digitaluniversity.ac))

For filling up the information at [mum.digitaluniversity.ac](http://mum.digitaluniversity.ac) refer the PDF file provided by the University of Mumbai (uploaded on HR college website [www.hrcollege.edu](http://www.hrcollege.edu) ). For MKCL Registration, your User name would be your PRN number which is provided on your semester end result mark sheet and password will be date of birth in the format of YY/MM/DD e.g.if your date of birth is 08th August 1980 you will write 800808. Once you fill the details, a form will be generated. Kindly save and print this form as it has to be uploaded for HR College Admission portal on Aadmin.

**2. Stage 2:**

After completing MKCL process, the students are required to login through the link provided below (Aadmin) to complete the process of Admission at HR college

For Aadmin login at this link: <https://hrcollege.aadmin.in/admission/onlineform>

- a. Students are required to fill all the information correctly on the portal.
- b. If you are an existing student who has already registered, kindly enter the portal by your Unique Id/ PRN Number/Mobile Number/Aadhar card Number/Aadmin Id. You will receive username and password on your registered email (On the email id which you had used last year for registering).

- c. Upload your previous semester mark sheet that is Sem I for (FY students) and Sem III for (SY students) and for Sem II and Sem IV, since results are awaited, choose that the result is awaited.
- d. Students are required to select the subject options carefully for both the semester i.e. Sem III and Sem IV (SY admissions) and Sem V and Sem VI (for TY admissions) as per the instructions given by your course co-ordinators.\*
- e. After submitting the form, there will be verification process at college end and accordingly you will be informed through email/sms for the online payment of fees for academic year 2020-2021.
- f. If the students form is verified and has not received a mail you can go to this link for status update - <https://hrcollege.acadmin.in/fees/onlinefeespayment>
- g. Last date for filling the form is 12<sup>th</sup> August 2020
- h. For any query please mail us at [hrcadmissions2020@gmail.com](mailto:hrcadmissions2020@gmail.com)

\*Students kindly note that if you had taken Business Management / Accountancy specialisation in SYBCom, then the same has to be chosen in TYBCom also as per University guidelines. Change of subjects is not allowed in this specialisation.

Sd/-

Dr. Pooja Ramchandani

Incharge Principal